

Date of Application: _____

ADDITIONAL DOCUMENTATION
ASBURY HOUSE CHILD ENRICHMENT CENTER

320 S Center St Longview, TX 75601 / 903-758-7062 / asburyhouse.net / enrollment@asburyhouse.net
"Nurturing preschool children and families with God's love to strengthen our community for generations."

Asbury House Child Enrichment Center needs the following documentation to complete your enrollment application. Copies will be made of original documents at Asbury House.

Required for all applicants:

- Shot Records (Contact your pediatrician or family physician)
- Physician's Statement of Health (Contact your pediatrician or family physician)
- Vision and Hearing Screening (Request screening from your pediatrician or family physician)
- Birth Certificate
- Driver's License of Custodial Parent or Legal Guardian

Required to Provide ONE of the Following IF Currently Employed:

- 2 Pay Stubs for Parent or Legal Guardian
 - 2 Pay Stubs for Additional Parent or Legal Guardian
- Tax Return
 - Tax Return for Additional Parent or Legal Guardian
- Letter From Employer
 - Letter From Employer for Additional Parent or Legal Guardian

If NOT Currently Employed, Required to Provide ONE of the Following:

- Current Class Schedule (Print schedule from institution registration information)
- Proof of Enrollment (Letter/email that indicates enrollment dates)
- Unofficial Transcript or Degree Audit (Print from online or contact your registrar office)

Provide the Following Upon Request:

- Proof of Legal Guardianship (Court documents indicating guardianship rights)
- Other: _____